

BCEA Executive Board Meeting  
September 4<sup>th</sup>, 2019

President Megan Simons called the meeting to order. Board members present were: Linda Leligdowicz, Jennifer Leligdowicz, Lindsey Principe, Monica Stevens-Diaz, Tessa Olson, and Cindy Herman. Deb Martens was excused. No visitors.

Megan welcomed all the new board members.

**Minutes-** June 14, 2019

The minutes were approved as presented.

**Correspondence** – A card to Scott Proctor who is out on family leave was sent out. Jodi Larsen from the First Student is out for eye surgery and asking for sick leave.

**Treasurer's Report**

Megan Simons presented the End of the Year 2018-19 Treasurer report.

**Budget Proposal-** Megan Simons and Tessa Olson presented the budget proposal for 2019-2020. The proposed budget was discussed and it was recommended that the training and conferences be raised to \$5000 from \$3500 so we can send more to trainings being held within and out of the state such as IPP PASS training. It was also suggested that the budget proposal for Office supplies be raised to \$650 from \$450 so we can buy a laptop for the office at BEA office for Megan. The budget was approved as corrected.

**Membership** – 435 Members have been reported as of September 4<sup>th</sup>.

**Committee Reports-**

Calendar Committee –Calendar Committee will meet September 17<sup>th</sup>. Megan said that she would not be able to make it so Lindsey Principe will go in her place.

Insurance Committee- Insurance Committee will meet September 10<sup>th</sup>. Megan said that she would not be able to make it so Cindy Herman will go in her place.

Budget Committee – Megan said that they met August 19<sup>th</sup> and the final budget was presented to the School Board for approval.

403B Committee- Megan said that according to the charter only one BCEA rep can be on the committee. She will be the rep. They are meeting September 5<sup>th</sup> and 11<sup>th</sup>.

Professional Development Committee- has not met or scheduled yet

Safety Committee – The committee will have its first meeting September 26<sup>th</sup>.

**Monthly Updates**

Personnel Relations- Megan reported that she has started out running (and learning). She has been dealing with transfers, an IPP placed in a teacher role, request for a reclassification, a promotion of Position not posted and the creation of Career Coaches that have been placed as BCEA members. She said that she has to do an MOU about Probationary terms and salary base (not hourly) for them. We will have work on how to get them included in the BCEA contract.

**Old-Unfinished Business**

Megan discussed the committee assignments that were assigned at the August 24<sup>th</sup> Retreat. Linda Leligdowicz reported that following members as assigned at the Retreat:

Membership Outreach committee (who does that ESP dinner): Megan Simmons, Jennifer Leligdowicz, Cindy Herman & Tessa Olson

Insurance Committee: Megan Simons and Cindy Herman. Lindsey Principe is the sub.

403B Committee: Megan Simons. Jennifer Leligdowicz as sub.

Calendar Committee: Megan Simons and Deb Martens

Nomination Committee: Megan Simons, Jennifer Leligdowicz and Linda Leligdowicz

Safety Committee: Kham Moua, Megan Simons, Lindsey Principe and Monica Stevens – Diaz

Negotiation Committee: Megan Simons, Jennifer Leligdowicz, Monica Stevens-Diaz, Cindy Herman, and Tessa Olson

Professional Committee: Megan Simons, Cindy Herman, Monica Stevens- Diaz, Jennifer Leligdowicz and Deb Martens

Grievance Committee- Megan Simons, Jennifer Leligdowicz, Linda Leligdowicz, Deb Martens, and Tessa Olson

For the Audit committee: Cindy Herman will be on that committee. It has been suggested to ask Cheryl Martin and Billy Jo Hurt.

**New Business**

Megan mentioned that she would like to get a newsletter out by the end of September. She wanted a picture of the board but we were missing Deb Martens. Articles were discussed and assigned as following:

Meet the board- Linda Leligdowicz and Lindsey Principe

Tessa Take- Tessa Olson

Contract Highlight – Jennifer Leligdowicz

Megan announced that she nominates Burke Eschler as the ESP of the Quarter. The board approved the nomination.

Megan said that she would need a few volunteers for a PowerPoint for the Building Rep Training September 25<sup>th</sup> at the BEA office. Cindy Herman, Jennifer Leligdowicz, and Monica Stevens-Diaz volunteered to meet September 12<sup>th</sup> with Megan.

Megan said that there is an IPP PASS training that the MFPE is doing and would like to get a few IPP's to sign up for it. Monica Steven-Diaz has already signed up. It was approved by the Board that BCEA will pay for the fee for it for those who signs up. The deadline for sign up is September 23<sup>rd</sup>.

**School Board Meeting** -Next School Board Meeting is September 16<sup>th</sup>. Deb Martens is assigned to go with Megan  
**Next Board Meeting** will be October 2<sup>nd</sup>. Don't Forget Building Rep Training Sept 25<sup>th</sup>.

A motion to adjourn was made with a second, all were in favor.

Respectfully submitted,

Linda Leligdowicz

BCEA Secretary

Mission Statement: The Billings Classified Employees Association (BCEA), an advocacy unit for the Educational Support Professional (ESP), is committed to promoting professionalism of each member and furthering the success of all students to become productive citizens.