President Scott Proctor called the meeting to order. Other Board members present were: Jeff Fronk, Linda Leligdowicz, Lindsey Principe, Dee Neiter, Jennifer Leligdowicz, Megan Simons, Deb Martens, and Dennisse Williams.

No Visitors

**Minutes- October 10, 2017**

Minutes were moved, seconded and approved.

**Correspondence** — Cards were requested for Patty Melvin who lost her mother and Ruth Braunstetter who is going to have surgery November 28th. The Thank you cards for the Building Reps were forgotten so the Board will sign thank you cards and send gift cards to Holly Lehfeldt (Arrowhead), Natalie Miller (Beartooth), Martisha Powell (Big Sky), and Peggy Royer (Riverside) at the ESP Dinner.

**Treasurer’s Report**

The treasurer’s report was moved, seconded and approved as written.

**Membership** – 452 (up 13) Members, 11(down 1) Rep fee, 1 uncontacted.

**Committee Reports**

Insurance committee- will meet for first time for 2017-18 December 5th.

Calendar Committee – Met October 25th. The committee talked about a survey generated to question about short or long spring break.

Negotiation committee- The committee met Oct 16th and 24th. They started negotiation October 24 and 25th with the final negotiations October 31st. Scott will plan to do a question and answer time during the ESP dinner for the members. Ballots was sent out and was to be returned back to Linda Leligdowicz at Facilities November 16th. Ballots will be counted Friday November 17th by a committee of 4.

**Monthly Updates**

Personnel Relations- Scott Proctor reported that he has been dealing with a member requesting for transfer because of problems at site, discrimination issues, harsh work situation, and sick leave requests.

**Old-Unfinished Business**

Scott announced that there will a bus scheduled to go to the Constitutional Convention in Helena January 20th. It is only for 1 day. The bus will leave from West High at 6:00 AM and expect to be back around 7:30 pm. BCEA will need 17 delegates. To register for the bus, you need to register on line.

The Board discussed the final details of the ESP Day dinner, Theme, invitations, board basket, and prizes. The invitations went out with ballots.

**New Business**

Scott said that the BCEA needs 17 Delegates for the Constitutional Convention. Scott suggested that each Board member try to talk to a couple people about going. He said that there is only one delegate per 25 members only and if we do not have all 17 delegates we will have member not represented. This will be the same at the Rep Assembly in the spring if the Constitution passes.

The schedule for the Winter newsletter was discussed. The board suggested that we get it out before Christmas break. Articles were assigned by Scott Proctor- ESP Dinner – Linda Leligdowicz, Negotiations- Scott Proctor, Health Shots (Health and Safety)- Dee Neiter, Detroit PSRP Conference this last summer, and ESP of the quarter (Jennifer Leligdowicz) – Megan Simons. All articles are due Dec 12.

Scott announced that MEA-MFT has decided to stall the nomination of ESP of the Year pending on the merger. Scott reminded the Board that next Board meeting will be our Annual Ornament Exchange after the December meeting.

**School Board Meeting** -Next School Board Meeting is November 20th. Scott Proctor is assigned that night.

**Next Board Meeting** is scheduled December 12, 2017.

A motion to adjourn was made with a second, all were in favor.

Respectfully submitted,

Linda Leligdowicz

BCEA Secretary

Mission Statement: The Billings Classified Employees Association (BCEA), an advocacy unit for the Educational Support Professional (ESP), is committed to promoting professionalism of each member and furthering the success of all students to become productive citizens.